

Eligibility and Selection Criteria Policy

Metabolism, Endocrinology, and Nutrition Fellowship
University of Washington, Department of Medicine

Purpose

The University of Washington, in partnership with the Division of Metabolism, Endocrinology, and Nutrition (MET), engages in practices that focus on mission-driven, systematic recruitment and retention of a diverse and inclusive workforce of fellows. The fellowship program follows Washington State Law, UW Medicine policies, and the University of Washington Executive Order No. 31 on equal opportunity in recruitment.

The program recruits and selects fellows based on preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation, integrity, and professionalism.

Eligibility

Applicants must have completed all required clinical education for entry into the Endocrinology, Diabetes, and Metabolism fellowship program in one of the following:

- An ACGME-accredited residency program in Internal Medicine
- An AOA-approved residency program in Internal Medicine
- A program with ACGME International (ACGME-I) Advanced Specialty Accreditation in Internal Medicine
- A Royal College of Physicians and Surgeons of Canada (RCPSC) accredited residency program (prior to July 1, 2025)
- A College of Family Physicians of Canada (CFPC) accredited residency program (prior to July 1, 2025)

Additional Requirements

- Canadian Medical School Graduates: Starting July 1, 2025, graduates from Canadian medical schools are considered IMGs and must obtain ECFMG certification (including USMLE scores).
- Non-US Citizens: Must hold U.S. permanent residency, valid EAD, or be eligible for a J-1 or H-1B visa.
- Licensure: Must be eligible for a Washington State provider license.
- A passing Step 3 score (USMLE or COMLEX) is required prior to appointment.

Application

Applicants must apply through ERAS (Electronic Residency Application Service). Required documents include:

- Curriculum vitae
- Personal statement
- Medical school transcripts and MSPE/Dean's Letter
- USMLE or COMLEX scores
- Three letters of recommendation
- ECFMG certification (if applicable)

Applicants who have completed previous GME training must provide a letter of recommendation and performance evaluation from their program director.

Interview

Applications are reviewed by the Program Director and fellowship selection committee. Selected candidates are invited to interview virtually, in alignment with AAMC recommendations for equity and sustainability.

Candidates will receive written or electronic notification of the terms, conditions, and benefits of appointment, as outlined in the Residency and Fellowship Position Appointment (RFPA) Agreement and the Resident and Fellow

Physician Union-Northwest (RFPU-NW) Collective Bargaining Agreement (CBA).

Applicants requiring disability accommodations may coordinate through the UW Disability Services Office.

Selection and the Match

The Program Director and faculty interviewers evaluate each interviewed candidate. Selection decisions are based on program-related criteria, assessments of fit, and professionalism.

The program participates in the National Resident Matching Program (NRMP) Match for Endocrinology, Diabetes, and Metabolism. Rank lists are submitted to the NRMP, and candidates are notified of results on Match Day.